Employee Name

Employee ID

Employee PAN

10 Character – Alpha Numeric)

As per sections 24(b) provisions of Income Tax Act, 1961, I have availed housing loan as per details below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the Bank/Finance Institution  (Loan availed from) |  |  |  |  |
| **PAN of the Lender** |  |  |  |  |
| Loan amount | Rs |  |  |  |
|  |  |  |  |  |
| Loan obtained for the purpose of (Tick the |  | | | |
| loan purpose) | Construction / Acquisition / Renovation / Repair | | | |
| Date of disbursement (DD-MMM-YYYY) |  |  |  |  |
|  |  |  |  |  |
| Amount repaid towards Principal -FY 24-25 | Rs. |  |  |  |
|  |  |  |  |  |
| Annual Interest (paid + payable) – FY 2024- | Rs. |  |  |  |
| 2025 |  |  |  |
|  |  |  |  |
| Date of completion of construction / |  |  |  |  |
| possession (DD-MMM-YYYY) |  |  |  |  |
| Property address including district and state & PINCODE |  |  |  |  |
| for which loan availed |  |  |  |  |
|  |  |  |  |  |
|  | **Sl No.** | **Co-borrower Name** | | **Relationship** |
|  |  |  |  |  |
| Co-borrower details | 1 |  |  |  |
|  |  |  |  |
| (for claiming interest and principal) | 2 |  |  |  |
|  |  |  |  |
|  |  |  |  |  |
|  | 3 |  |  |  |
|  |  |  |  |  |
| Property status |  | Self-occupied / Let-out (Rented) | | |
| If Rented -Rental Income from the Property |  | | | |
| If Rented – Municipal Taxes Paid |  | | | |
| Employee’s claim for Principal repayment | **Principal Amount** | |  | **Interest Amount** |
|  |  |  |  |
|  |  |  |  |
| and Interest, deduction |  |  |  |  |
|  |  |  |  |  |

I hereby declare that the above mentioned information is true and also understood the provisions of Income Tax Act, 1961 to avail benefit under Section 24(b) and 80C. I further confirm that my house is purchased / constructed and completed within 3 years from the end of the Financial Year in which the final home loan was availed. I will be solely and wholly responsible to handle any queries from any competent officials and / or to submit all relevant documents including property possession proof (e.g. possession certificate from builder, utility bill etc.) to Income Tax / Competent Authorities.

I am enclosing interest – principal break-up certificate issued by the Financial Institution from where I / we have availed the loan.

Signature:

Location:

Date: